

GASKET Rider Manual

Group Activity Signup Keeping Everyone Together

A guide for chapter members

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Getting Started

Accessing GASKET

Open your web browser and go to your chapter's GASKET site (e.g., `https://rides.lyonsservices.co.uk`).

Selecting Your Region & Chapter

1. On the homepage, you'll see a list of **regions**
2. Click your region (e.g., "North East")
3. If there are multiple chapters, select your chapter
4. You'll now see the rides for your chapter

Tip: Bookmark your chapter's page for quick access next time.

Viewing Rides

The Rides List

Your chapter's rides page shows all upcoming rides with:

- **Ride title** - Where you're going
- **Date** - When it's happening
- **Start points** - Where to meet
- **Sign-up count** - How many have signed up

Ride Details

Click on any ride to see full details:

- **Date and time**
- **Start points** with meeting times
- **Destination** and route description
- **Distance** and difficulty level
- **Waypoints** (if any) - places to join mid-route
- **Weather forecast** (closer to the date)
- **Route map** showing the journey
- **Who's signed up** - see who else is coming

Downloading Ride Information

- **Download PDF** - Get a printable version of the ride details
- **Download GPX** - Get the route for your GPS/Satnav
- **View on Google Maps** - See the full route

Signing Up for a Ride

How to Sign Up

1. Click on the ride you want to join
2. Scroll down to the **Sign Up** form
3. Fill in your details:

Field	Description
Road Name	Your riding name (e.g., "Maverick")
Real Name	Your actual name
Lodge Number	Your lodge number (if applicable)
Bike	What you're riding (e.g., "Harley Street Glide")
Email	For confirmation (optional)
Phone	For WhatsApp notifications

1. Select your **start point**:
2. Main start point, or
3. Secondary start point, or
4. A waypoint (to join mid-route)
5. Answer the questions:
6. **Familiar with 2nd man drop-off?** - Do you know the system?
7. **Willing to be tail end charlie?** - Would you ride at the back?
8. Add any **dietary requirements** or notes
9. Tick the checkbox to confirm you've read the guidelines
10. Click **Sign Up**

After Signing Up

- You'll see a confirmation message on screen
- If you provided a phone number, you'll receive a WhatsApp confirmation
- Your name will appear in the "Who's Coming" list
- You'll receive a reminder closer to the ride date

Signing Up as a Guest

If you're bringing a guest who isn't a chapter member:

1. Fill in the form with their details
2. Tick "**Guest Rider**" checkbox
3. Guests are welcome but should be accompanied by a member

Cancelling Your Signup

How to Cancel

If you can no longer make a ride:

1. Find the cancellation link in your WhatsApp confirmation message
2. Or go to the ride page and look for the cancel option
3. Click to confirm cancellation

Please cancel if you can't make it - this helps the ride leader plan and frees up space for others.

What Happens When You Cancel

- Your name is removed from the signup list
 - You'll receive a cancellation confirmation
 - The ride leader is notified
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Photo Gallery

Viewing Photos

1. Click **Gallery** in the navigation bar
2. Browse photos from chapter rides
3. Click any photo to view full size
4. Use arrow keys or swipe to navigate

Uploading Photos

After a ride, share your photos:

1. Go to the ride detail page
2. Click **Upload Photos**
3. Select photos from your device (or take new ones on mobile)
4. Add optional captions
5. Click **Upload**

Note: Photos go to admins for approval before appearing publicly. Please only upload appropriate content.

Photo Guidelines

- Keep photos ride-related

- Get permission before posting photos of others
 - No offensive content
 - Admins may remove inappropriate photos
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Merch Shop

Browsing Products

1. Click **Shop** in the navigation (if available)
2. Browse available merchandise
3. Click products to see details, sizes, and prices

Placing an Order

Orders can only be placed during active **order windows**:

1. Select your items and sizes
2. Add to your order
3. Enter your contact details
4. Submit your order
5. You'll receive confirmation via WhatsApp

Collecting Your Order

- You'll be notified when your order is ready
 - Collect at the designated location (usually a chapter meeting)
 - Bring your order confirmation
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Installing the App

GASKET works as a **Progressive Web App (PWA)** - you can install it on your phone for quick access.

On iPhone/iPad

1. Open GASKET in Safari
2. Tap the **Share** button (square with arrow)
3. Scroll down and tap "**Add to Home Screen**"
4. Tap **Add**

On Android

1. Open GASKET in Chrome
2. Tap the **menu** (three dots)
3. Tap "**Add to Home Screen**" or "**Install App**"
4. Tap **Add**

Benefits of Installing

- Quick access from your home screen
 - Works offline (view cached rides)
 - Faster loading
 - Full-screen experience
 - Push notifications (if enabled)
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FAQs

Do I need to create an account?

No. GASKET doesn't require user accounts for signing up to rides. Just fill in your details each time, and the system remembers you by your phone number.

Why do you need my phone number?

Your phone number is used for: - WhatsApp confirmations and reminders - Linking your signups to your rider profile - Contacting you about ride changes

We never share your number with third parties.

What if I sign up but can't make it?

Please cancel your signup as soon as you know. This helps the ride leader plan and lets others know the accurate numbers. No-shows are tracked and excessive no-shows may affect your standing.

Can I sign up for multiple start points?

No, you can only select one start point per ride. Choose the most convenient location for you.

What's "2nd man drop-off"?

The 2nd man drop-off system is a method for keeping group rides together. The second rider in the group stops at junctions to direct following riders, then rejoins at the back. If you're not familiar, answer "No" and the ride leader can explain before the ride.

What's a "tail end charlie"?

The tail end charlie rides at the back of the group, ensuring no one gets left behind. It's an important role that experienced riders volunteer for.

How do I change my details?

Your details are saved based on your phone number. Next time you sign up, your saved information will be pre-filled. Just update any fields that have changed.

Can I see who else is coming?

Yes! The ride detail page shows everyone who has signed up, including their start point choice.

What if the ride is cancelled?

You'll receive a WhatsApp notification if a ride is cancelled. The ride page will also show the cancellation and reason.

How do I submit a ride idea?

Most chapters allow members to suggest rides: 1. Look for **"Suggest a Ride"** on your chapter page 2. Fill in your idea 3. The committee will review it

Who do I contact with questions?

Contact your chapter officers for ride-specific questions. For technical issues with the GASKET system, speak to a committee member.

Quick Reference

Key Pages

Page	What it's for
Home	Select your region and chapter
Chapter Page	View all upcoming rides
Ride Detail	Full ride info and signup form
Gallery	Photos from rides
Shop	Chapter merchandise

Important Actions

Action	How to do it
Sign up for a ride	Go to ride page → Fill in form → Click "Sign Up"
Cancel signup	Use link in WhatsApp message
Upload photos	Go to ride page → Click "Upload Photos"
Install app	Use browser's "Add to Home Screen"

Ride Day Checklist

Before you leave:

- Bike fuelled up
- Appropriate gear and clothing
- Phone charged
- Know your start point and time
- Check the weather forecast
- Let someone know your plans

At the start point:

- Arrive 10-15 minutes early
- Sign in with the ride leader
- Listen to the briefing
- Know who's in front and behind you

Safe riding and see you on the road!

GASKET - Group Activity Signup Keeping Everyone Together